



PURCHASE ORDER



P.O. No: 601310000049546
 Solicitation Number: 0000022559
 P.O. Date: 08/18/2016
 No Bid Required

To: BURGOON COMPANY DBA EVCO PARTN BURGOON COMPANY PO BOX 1168 USA GALVESTON TX 77553-1168 United States	Agency To Invoice: 60131_North Branch RCN_INVOICES@TXDOT.GOV NORTHRSC, ACCOUNTS PAYABLE 2501 SW LOOP 820 Fort Worth TX 76133 United States
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VENDOR ID: 1202983931-*00 BUYER: Hayden, Lisa

Line Item	Item Description	Quantity	Unit	Unit Cost	Extended Cost
<p>SHIP TO THE FOLLOWING LOCATION UNLESS OTHERWISE NOTED: ATLANTA DISTRICT HEADQUARTERS 701 EAST MAIN ST ATLANTA TX 75551 United States</p>					
1	61551200761 LABELS, ADDRESS FOR MAILING2-5/16 IN. X 4 IN., WHITE, 300LABELS/ROLL, DYMO 30256 Promise Date: Aug 19, 2016 DYMO Shipping Labels, Paper, 4" 2-1/8" #23M345	1.00	ROL	\$24.47	\$24.47
2	61551211388 LABELS, FOR USE IN LABEL MAKING MACHINE1-1/8 IN. X 3-1/2 IN., WHITE,130 LABELS/ROLL, 2 ROLLS/BOX, DYMO 3025 OR EQUAL Promise Date: Aug 19, 2016 DYMO Address Label, White, Paper #1ZTB7 District Lab Shane Campbell The following comments apply to the entire Order. Purchasing Contact Lisa Hayden 903-799-1381 PAYMENT: PAYMENT WILL BE MADE IN ACCORDANCE WITH THE TEXAS PROMPT PAYMENT ACT, TGC, SUBTITLE F, CHAPTER 2251. VENDOR SHALL SUBMIT ONE COPY OF A CORRECT ITEMIZED INVOICE SHOWING THE PURCHASE ORDER NUMBER, PAYEE	1.00	EA	\$33.99	\$33.99

Lisa D. Hayden CFB, CFP
 Lisa D. Hayden

Purchaser IV

 Issuing Employee Signature

 Issuing Employee Title

Failure to Deliver: If the contractor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if, any, to the contractor. No substitutions or cancellations permitted without prior approval of the State.



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Line Item	Item Description	Quantity	Unit	Unit Cost	Extended Cost
	<p>I.D., REMIT TO ADDRESS, AND PHONE NUMBER ON INVOICE. VENDORS MAY SUBMIT AN ELECTRONIC INVOICE. ALL ELECTRONIC INVOICES SHALL BE SENT TO RCN_INVOICES@TXDOT.GOV (NOTE: THERE IS AN UNDERSCORE " " BETWEEN RCN AND INVOICES). ALL INVOICES RECEIVED AT THE RCN_INVOICES EMAIL ADDRESS WILL BE FILED FOR FUTURE REFERENCE AND YOU WILL RECEIVE A RECEIPT CONFIRMATION EMAIL. TO AVOID THE CONFUSION OF DUPLICATE INVOICES, PLEASE DO NOT SEND OTHER COPIES OF THIS INVOICE VIA REGULAR MAIL, FAX OR OTHER MEANS.</p> <p>ON EMAILS FOR ELECTRONIC INVOICES, INCLUDE THE COMPANY NAME (AS IT APPEARS ON THE INVOICE) AND THE PO NUMBER IN THE</p> <p>SUBJECT LINE TO ASSIST IN IDENTIFYING AND PROCESSING YOUR INVOICES IN A TIMELY MANNER.</p> <p>TXDOT WILL NOT INCUR ANY PENALTY FOR LATE PAYMENT IF PAYMENT IS MADE IN 30 DAYS OR LESS FROM RECEIPT OF GOODS OR SERVICES AND A CORRECT INVOICE, WHICHEVER IS LATER. NOTE: WARRANTS WILL NOT BE ISSUED TO A VENDOR WITHOUT A CURRENT TEXAS IDENTIFICATION NUMBER.</p> <p>Early Payment Program – TxDOT provides an opportunity for respondents to participate in its Early Payment Program to accelerate payments in exchange for a discount. Additional Information may be found at the following website: http://www.txdot.gov/business/vendors/epp.html. Respondents offer a cash Discount to TxDOT in exchange for TxDOT's agreement to pay early (prior to the 30th day after receipt of a correct invoice) must insert the percentage of cash discount offered in the box labeled "Cash Discount" located in the upper right hand corner of the page.</p> <p>NOTE TO VENDORS PARTICIPATING IN THE EPP: Send invoices to txdot-invoice@epp.oxygen-finance.com if vendor is participating in the Early Payment Program (EPP), not the address on page 1 of the purchase order.</p>				
Total PO Amount					\$58.46